PRESS ORGANIZATIONAL LEADERSHIP CHART

**Board of Directors**

Our Board of Directors leads PRESS by making important choices about how PRESS can serve our community and region and by guiding the actions of our Executive Director



DAWN

JAMES, Board Chair



MAVIS

CHRIS

BOARD LEADS EXECUTIVE DIRECTOR

**Executive Director**

Our ED, DR. JAY YULE, follows the lead of the Board, reports to the Board about all aspects of the Society's work and provides input on emerging opportunities for PRESS to expand its service capacity. Jay oversees the day-to­day business of the society and represents PRESS in the larger community and region, where he works to i develop partnerships & initiatives that reflect our values.





Our DPR, KATHLEEN O'NEIL reports directly to Jay on an ongoing basis and through him reports annually to the Board. The DPR manages PRESS programs, including our services to

**Director of Programs & Research**



adults with disabilities. Kathleen assists in developing PRESS plans, policies & practices in consultation with the ED, Board, staff, and stakeholders. She also pursues funding opportunities to support PRESS through a range of diverse activities.

DPR LEADS MANAGER OF CLBC PROGRAMS

MCP LEADS CLBC PROGRAM MANAGERS

Our MCP, ALLAN RICHARDSON, oversees standards and reporting for our CLBC funded programs. He reports directly to the DPR and through her to the ED and board.

**Manager of CLBC Programs**

**Director of Administration**

Our DA, MICHELLE MURRAY, reports directly to Jay and, through him, annually to the Board. Michelle is responsible for our bookkeeping and financial records, including financial reports to external funders and the maintaining of all society records and filings.



EXECUTIVE DIRECTOR LEADS MANAGEMENT TEAM

# MEET PRESS BOARD MEMBERS

PRESS’ current Board of Directors brings a compelling range of experience, viewpoints, and skills to the table, reflecting our core value of engaging diverse partners around shared goals.

# JAMES DELORME, BOARD CHAIR



James served as the elected Chief of Klahoose First Nation from 2011 to 2017. An Indigenous thought leader, James is an established social media and Indigenous tech innovator, a multimedia producer, the founder of First Sky Media Group and President of Indigeknow. James is fascinated by technology’s potential for preserving and passing on cultural knowledge.

Mavis is a Klahoose elder and former Band Councillor for Klahoose First Nation. Mavis has worked to support the Klahoose Nation’s economic and cultural growth on many different levels. She is deeply committed to honouring and protecting the precious women and girls who are the source of life for the future generations of Canada’s First Peoples.



# MAVIS KOK



Dawn is the former Manager of Logistics & Marketing at *Raven Events and Communications*, a Tla’amin-based, event management business that has used its proprietary business matching technology to create a vibrant, national Aboriginal business development network. Dawn joined PRESS’ Board of Director in 2019

# DAWN HOLMAN



Chris is the License and Compliance Manager for Evolugen British Columbia. Highly skilled in strategic planning, problem solving, management, leadership, renewable energy, and government relations, Chris is a strong business development professional with more than 25 years of experience in Indigenous economic development. He holds an M.Sc. from UBC that focused on resource management and community economic development.

# CHRIS RODDAN

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# MEET PRESS MANAGEMENT

Our management team combines more than 100 years of experience in educational leadership and project and program management, with specialized skill sets that encompass:

Educational leadership

Training needs / labour market analysis

Human resource development

Community & economic development

Project-based skills training programs



Jay has been the Executive Director of PRESS since 2008. He has a doctorate in Educational Leadership and seeks ground-breaking partnerships that support PRESS in pursuing economic, educational, cultural, and social initiatives with long-term benefits to diverse at-risk groups in the region. In 2016, when Jay received the BC Community Achievement award, he reflected that he sees community involvement as a way of life: “I look at it as a lifestyle. You’re involved with people in your community, you’re contributing, you’re talking to people, you’re interacting, and it dovetails really well with the job I do.”

# DR. JAY YULE



Kathleen supports PRESS and its partners by conducting research, creating presentations, writing business plans and funder proposals as well as writing policy and plans, and developing agency processes and documentation. Her key focus is fostering initiatives that promote PRESS’s core values of community-based innovation and multiple level benefits to a range of stakeholders.

# MICHELLE MURRAY

Michelle has worked for PRESS since the society was founded in 2008 and is truly the friendly and helpful face of the agency. Michelle has over 20 years of accounting and administrative experience and directly manages the society’s day-to-day business and accounting.



Allan has managed PRESS programs 2015 and has served in the disability services sector for more than 30 years. Allan oversees the Managers of PRESS residential programs and also hires, trains and oversees the team of people who support clients in PRESS’ community inclusion programs across a range of activities and locations.



# KATHLEEN O’NEIL

# ALLAN RICHARDSON

Financial management

Disability services and programming

Specialized business sector and market research

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# ROLES & ACTIONS IN CREATING PRESS CLBC PROGRAMS

NOTE:

### GREEN circles indicate actions driven by CLBC (the funder).

RED circles indicate actions driven by the family and PRESS (the service provider).

2

The person/person’s family /representative (PFR) must meet and negotiate with CLBC to obtain service funding for the individual.

1

CLBC agrees to provide funding to support the individual, and MAY give the PFR the option of choosing the service provider.

The Executive Director informs PRESS Board and upper management of the service opportunity that has been presented and provides his view of the match between PRESS and the person seeking services. If it is a good match, the ED notifies CLBC that PRESS is interested in delivering services to this person.

4

If given the option, and PFR chooses PRESS as their preferred service provider, the PFR meets with PRESS’ Executive Director to discuss the person’s needs and aspirations and to determine whether PRESS’ values and approach are a good fit for them.

CLBC provides PRESS with a preliminary budget for services to the person.

5

PRESS’ Director of Programs and Research (DPR) reviews and may negotiate some aspects of the budget with CLBC. The DPR will also ensure that PRESS has policies and procedures in place to support the specific needs of the person coming into service. When a budget has been agreed with CLBC, the DPR notifies the Executive Director.

PRESS’ Executive Director signs the service contract with CLBC.

6

7

The PFR meet with PRESS’ Manager of CLBC programs who will formally introduce them to PRESS, conduct intake, begin planning for services, and start building the support team for the person, including identifying or recruiting a Program Manager.

The person and the person’s family /representative work collaboratively with their Program Manager throughout the lifetime of service, to ensure that the program meets the needs and reflects the aspirations of the person served. The Program Manager leads the support team in providing program services.

PRESS’ Director of Administration works with Program Managers to provide payroll and day-to-day financial support to our programs, as well as regularly reporting to CLBC on service levels in each program.

**11**

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CLBC monitors all aspects of the program over the lifetime of PRESS service delivery.

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